

Request to change and/or extend an existing approval

Gold Coast City Council is collecting your personal information in accordance with *the Sustainable Planning Act 2009* in order to help assess your application. The information will only be used by authorised Council officers for the purpose of assessment, statistical reporting and ensuring our records are accurate. Your information will not be given to any other person or agency unless you have given us permission or we are required by law

Contact details	Name		
	<input type="text"/>		
	Postal address		
	<input type="text"/>		
	Email address		
<input type="text"/>			
	Phone number	Fax number	Mobile number
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Property details	Lot number	Registered plan number	Existing approval number (if applicable)
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Property address		
<input type="text"/>			
<input type="text"/>			
<p><i>Is this the right form/process for you?</i> <i>Use this form process:</i> i. <i>If the original application was decided by Council (and not via an appeal process or by the relevant Minister);</i> <i>And</i> ii. <i>If you are seeking to amend a condition or the relevant period imposed by Council (and not by a Court or concurrence agency).</i></p>			
Nature of the request	<input type="checkbox"/> An extension to the relevant period before an approval lapses (s383 SPA)		
	<input type="checkbox"/> A permissible change to the development approval (s369 SPA)		
Details of existing approval	Type of approval	Council approval number	Date issued
	<input type="checkbox"/> Development Permit <input type="checkbox"/> Preliminary Approval <input type="checkbox"/> Environmentally Relevant Activity <input type="checkbox"/> Material Change of Use <input type="checkbox"/> Reconfiguration of Lot <input type="checkbox"/> Operational Works	<input type="text"/>	<input type="text"/>
Office use only	Date received	Fee paid	Receipt number
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Received by	Sundry debtor name	Sundry debtor number
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Application No	Application Type	File No
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fees	<p>Fees must accompany form – Credit Card payment by fax or phone is <u>not</u> available.</p> <p>Council's fee for a request to change and/or extend an existing approval is in accordance with Council's Regulatory Fees and Non –regulatory Charges. A copy of Council's Regulatory Fees and Non-regulatory Charges can be found on Council's website via the following link:</p> <p>http://www.goldcoast.qld.gov.au/t_standard.aspx?PID=4071</p>		

Details of the request	Condition #	Description of requested change to condition	Justification for change
Please provide any relevant history of the application and the request for permissible change or extension to the relevant period			
Resource owners agreement	<p>If an application for the existing approval were being now, would evidence be required to support the application because it involved taking or interfering with a State-owned resource?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – the written agreement of the chief executive from whom evidence would need to be obtained under the <i>Sustainable Planning Act 2009</i>, s254(1) must be attached</p>		
Details are pre-request response notice	<p>Has a pre-request response notice been issued from a referral agency in relation to this approval in accordance with s368 of the <i>Sustainable Planning Act 2009</i></p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Please attach a copy and provide details below</p>		
	Details of pre-request response notice		Date of Notice
Concurrence Agencies	<p>Were there one or more concurrence agencies involved in the original approval?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Provide details below</p>		
	Concurrence Agencies (<i>Use a separate row for each agency</i>)		
	<p>Has the applicant sent a copy of the request to the concurrence agency?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – please attach evidence of referral</p>		
Attachments and information	What attachments and supporting information accompanies this application?		
	Description of the attachment or information (eg Notice to concurrence agencies, declaration re owners consent, reports)	Title and date (if applicable) (eg James Street Traffic Report)	
	Is the information for a request for permissible change or extension to the relevant period being provided in accordance with the <i>Sustainable Planning Act 2009</i> (SPA)		

Attachments and information (con'd)	<p><u>Permissible Change</u></p> <p>Section 370 of SPA requires the person requesting a permissible change to fill out the relevant Council forms (this form) accompanied by:</p> <p><input type="checkbox"/> the fee for the request</p> <p><input type="checkbox"/> a copy of any pre-request response notice (from a concurrence agency) relevant to the request (refer to question 9); and</p> <p><input type="checkbox"/> evidence to show the person making the request has referred the application to all concurrence agencies, if applicable (refer to question 10).</p>
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Note: Council cannot commence with the request until section 370 of SPA has been complied with;

	<p><u>Extension of the Relevant Period</u></p> <p>Section 383(3) of SPA required the person requesting an extension of the relevant period to fill out the relevant Council forms (this form) which is to be accompanied by:</p> <p><input type="checkbox"/> the fee for the request; and</p> <p><input type="checkbox"/> evidence to show the person making the request has referred the application to all concurrence agencies, if applicable (refer to question 10).</p>
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Note: Council cannot commence with the request until section 383 of SPA has been complied with;

Owners Consent	I/ We, the owner/s of the land, consent to the making of this request	
	Name of all owner/s of the land	Signature of all owner/s of the land
	Date	
	<p>Or</p> <p><input type="checkbox"/> I confirm the owner/s consent is not required in accordance with s371 of the <i>Sustainable Planning Act 2009 (SPA)</i></p>	

Applicants declaration	<p>By making this request, I declare that all information in this request is true and correct.</p> <p><i>Please Note:</i></p> <p><i>A request for permissible change may lead to a change in the relevant infrastructure charges</i></p>
Signature	

***Section 367 of the Sustainable Planning Act (2009) defines a permissible change for a development approval as:**

- (1) A **permissible change**, for a development approval, is a change to the approval that would not -
- (a) result in a substantially different development; or
 - (b) if the application for the approval were remade including the change -
 - (i) require referral to additional concurrence agencies; or
 - (ii) for an approval for assessable development that previously did not require impact assessment—require impact assessment; or
 - (c) for an approval for assessable development that previously required impact assessment—be likely, in the responsible entity's opinion, to cause a person to make a properly made submission objecting to the proposed change, if the circumstances allowed; or
 - (d) cause development to which the approval relates to include any prohibited development.